
	<b>FORM</b>	<b>FRM.021</b>
	<b>Purchasing Order Terms &amp; Quality Clause Conditions</b>	Rev: 4
Department / s: Procurement / Quality		Effective Date: 09/30/2023

<b><u>Q01: Quality Management System</u></b>	The Supplier shall maintain and/or be certified to an effective quality system to ensure product and process integrity that is based on ISO 9001 or AS 9100 (latest revision). This inspection system shall be verifiable by Avantec Supplier audit, questionnaire or surveys.
<b><u>Q02: Certificate of Compliance</u></b>	<p>The Supplier shall include with each shipment, a certifying statement, which attests to the Suppliers' compliance with all requirements of the purchase order. The Certification of Compliance shall be signed by a responsible quality representative of the Supplier. The required statement shall constitute certification by the Supplier that the articles are in full compliance with all purchase order requirements and that the Supplier holds available for review, documented evidence of such compliance.</p> <p>As a minimum the Certified of Compliance shall contain the following information:</p> <ol style="list-style-type: none"> <li>1. Supplier name</li> <li>2. Avantec purchase order number</li> <li>3. Avantec part number and revision (where appropriate)</li> <li>4. Suppliers shipping document number</li> <li>5. Quantity</li> <li>6. Serial Numbers, Date Code or Lot Numbers of articles, when applicable</li> <li>7. The Certification of Compliance Statement (with authorized signature)</li> <li>8. Attachments included but not limited to raw material certs, shelf life data, etc.</li> </ol>
<b><u>Q03: Records</u></b>	Supplier shall maintain documented information of manufacturing and traceability of material used in the fabrication of the parts produced in fulfillment of the purchase order. The documented information shall be maintained by the Supplier for a period of Ten (10) years after completion of the purchase order and shall be made available for review by authorized Avantec personnel, upon request.
<b><u>Q04: Shelf-life Material</u></b>	The Supplier shall identify each item or container of Shelf Life material with expiration date and special storage and handling, in addition to the normal identification requirements, such as name, part number, specifications number, type, size and quantity. This identification, including special handling conditions, shall be recorded on the certification and shipping documents for the material. Material provided at a minimum shall have a shelf life > 50% remaining at the time of delivery.
<b><u>Q05: Right of Access</u></b>	The Supplier shall grant Avantec, its customers and regulatory agencies/authorities, access and the right to audit the facility(s) or remotely witness, where production, maintenance or servicing activities are performed. This access right is applicable to the Supplier's sub-tier suppliers and shall be formally notified of this requirement.
<b><u>Q06: Prevention of Counterfeit Parts</u></b>	Seller shall ensure material supplied on this Purchase Order is the Original Component or Equipment Manufacturer referenced on the Purchase Order or as indicated by the manufacturers unique part number. The Seller shall plan, implement, and control processes to prevent and mitigate the use of counterfeit parts in accordance with AS5553 and AS6081
<b><u>Q07: Traceability</u></b>	Lot traceability back to the factory of manufacture is required and the seller must maintain and provide lot traceability on all parts or materials delivered to Avantec.
<b><u>Q08: Deviation</u></b>	All shipments shall be in compliance with the Avantec purchase documents. No deviations in product, qty, materials or delivery date will be accepted without prior written approval by authorized Avantec purchasing personnel. Avantec reserves the right to defer payment on early deliveries until scheduled delivery dates.

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<b><u>Q09: Packing, Packaging and Preservation and FOD</u></b>	<p>The Supplier shall utilize appropriate packaging and preservation methods and materials to prevent product contamination, deterioration, damage or loss, as to ensure articles are received at Avantec in an acceptable condition. Electrostatic sensitive components shall be handled in accordance with DOD-STD-1686 "Electrostatic Discharge Control Program" for protection of electrical and electronic parts, assemblies and equipment and ANSI/ESD S20.20.</p> <p>The supplier shall establish and maintain an effective Foreign Object Damage (FOD) Prevention Program to reduce FOD using NAS 412 as a guideline.</p>
<b><u>Q10: Non-conforming Product</u></b>	The Supplier is required to notify Avantec within 24 hours of any product nonconformance that has escaped from the Supplier's facility. Supplier shall immediately act to eliminate the nonconformance on all products in Supplier's control. The Supplier is required to provide as much detailed information as possible including a complete description of the defect, part numbers affected, purchase order affected, quantity, method of discovery, any traceability information and any inspection/ test data that may be applicable.
<b><u>Q11: First Article</u></b>	A First Article Inspection Report is required when specified in the Purchase Order when the first production units of a custom order are manufactured. The First Article Inspection Report shall include all drawing characteristics and notes, required tolerance range, actual measurement results, and where physical testing is required, the results of the tests.
<b><u>Q12: Hazardous Materials</u></b>	Hazardous materials, as defined by the EPA, shall be packaged and clearly identified in such a manner as to include any and all special handling, packaging, storage, environmental, or other requirements imposed by statute or regulation.
<b><u>Q13: Source Inspection</u></b>	Certain specified products will require buyer source inspection by Avantec quality assurance representatives prior to delivery. In order to schedule source inspection, the Supplier shall notify the Avantec purchasing department at least 48 hours in advance of the article(s) being available for inspection. Source Inspection does not constitute final acceptance by Avantec, nor does it relieve the Supplier of the responsibility for compliance with all requirements of the purchase order. The Supplier shall provide facilities and assistance as may be reasonably required by Avantec personnel in the performance of their inspections.
<b><u>Q14: Purchase Order Flowdown Requirements</u></b>	Seller shall flow down all applicable requirements of the Purchase Order to their suppliers and sub-tiers to ensure conformance with all specifications, drawings, quality systems requirements, regulations, public laws and other requirements that may be specified in the Purchase Order.
<b><u>Q15: Conflict Mineral Process</u></b>	Avantec requires its suppliers & sub-tier suppliers to undertake reasonable due diligence with their suppliers to identify whether any of the products supplied to Avantec contain 3TGs sourced from the DRC and, if so, whether the mines and smelters identified are certified as "conflict free" by an independent third party. Supplier shall notify, immediately if there is a modification to the supply chain constituents, smelters, or refiners that affect the Product's conflict mineral declaration status through the updated CMRT.